Grammar for explaining travel itineraries

Work with a partner. You each have an explanation of the travel itinerary below. DO NOT LOOK AT YOUR PARTNER'S PAPER! Do the following:

i. Student A reads sentence 1 out loud.
ii. Student B reads sentence 1 out loud.
iii. Find the differences.
iv. Decide which sentence is better. Give a reason if possible.
v. Make corrections on your paper, if necessary.
vi. Do i-v for sentences 2, 3, 4, etc.

Travel itinerary

Depart	Arrive	Flight number	Date	Time	Check-in
New York (JFK)		Iberia 6250	11/18	5:55 p.m.	J14 3:55 p.m.
	Madrid		11/19	7:15 a.m.	
Madrid		Iberia 106	11/19	10:55 a.m.	103 9:55 a.m.
	Seville		11/19	11:25 a.m.	

1) I'll just go through the itinerary with you.

2) First, you take Iberia flight 6250 from JFK to Madrid.

3) The flight on 5:55 p.m. at November 18th.

4) You have to check in at gate J14 until 3:55 p.m.

5) You'll arrive in Madrid on 7:15 a.m.

6) That's one day later, at November 19th.

7) After that, you will go to Seville on Iberia flight 106.

8) It departs on 10:55 a.m. and gets at Seville on 11:25 a.m.

9) Check-in is one hour before depart, it is on 9:55 a.m.

10) I hope you enjoy your trip!

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Look at the example sentences:

a) **First**, I went to school. Next, I stopped at the supermarket.
b) **At first**, I liked this class. But now, it's boring.

What is the difference between “first” and “at first”?

What are the rules of using prepositions?

a) Use _____ with times.
_____ 1:00
_____ noon
_____ 7:15 p.m.

b) Use _____ with dates and days of the week.
_____ November 19th
_____ New Year's Day
_____ Tuesday

c) Use _____ to give a deadline
Finish the report _____ tomorrow.
Be at the gate _____ 10:15 a.m.

d) Use _____ to give an endpoint to an action or state that lasts.
I waited _____ 3:00. Then, I left.

Below is the second half of the travel itinerary. With your partner, explain it to a client (out loud). Use the sentences from page 1 as a guide. When you are finished, write your explanation.

Travel itinerary

Depart	Arrive	Flight number	Date	Time	Check-in
Seville		Iberia 115	11/26	10:10 a.m.	96 8:40 a.m.
	Madrid		11/26	10:40 a.m.	
Madrid		Iberia 6251	11/26	1:00 p.m.	14 12:00 p.m.
	New York (JFK)		11/26	3:30 p.m.	

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